

# Microsoft 365, Office 365, Enterprise Mobility + Security, and Windows 11 Subscription Suites for Commercial Customers



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		Information Worker Plans											Frontline Worker Plans					Small and Medium Business Plans 300 seat limit						
		Microsoft 365				Office 365			Enterprise Mobility + Security		Windows 11		Microsoft 365				Office 365	Microsoft 365 Business						
		E3	E5	E5 Security Add-on <sup>1</sup>	E5 Compliance Add-on <sup>1</sup>	E1	E3	E5	E3	E5	Pro (for reference)	Enterprise E3	Enterprise E5	F1	F3	F5 Security Add-on <sup>2</sup>	F5 Compliance Add-on <sup>2</sup>	F5 Sec + Comp Add-on <sup>2</sup>	F3	Basic	Standard	Premium		
Microsoft 365 Apps	Desktop client apps <sup>3</sup>	•	•			•	•														•	•	•	
	Office for mobile <sup>4</sup>	•	•			•	•						Read only	• <sup>5</sup>				• <sup>5</sup>			•	•	•	
	Install apps on up to 5 PCs/Mac + 5 tablets + 5 smartphones	•	•			• <sup>5</sup>	•							• <sup>6</sup>				• <sup>6</sup>			•	•	•	
	Office for the web	•	•			•	•						Read only	•				•			•	•	•	
	Visio for the web	•	•			•	•						Read only	•				•			•	•	•	
	Microsoft Editor premium features	•	•			•	•											•				•	•	•
	Multilingual user interface for Office applications	•	•			•	•											•					•	•
Email, calendar, and scheduling	Exchange Kiosk (2 GB mailbox)												See footnote 7	•				•			•	•	•	
	Exchange Plan 1 (50 GB mailbox)					•												•			•	•	•	
	Exchange Plan 2 (100 GB mailbox)	•	•				•	•										•			•	•	•	
	Calendar	•	•			•	•						•	•				•			•	•	•	
	Outlook desktop client	•	•			•	•											•			•	•	•	
	Auto-expanding email archive	•	•				•	•								•	•				•	•	•	
	Exchange Online Protection	•	•			•	•											•			•	•	•	
	Public folder mailboxes	•	•			•	•											•			•	•	•	
	Resource mailboxes	•	•			•	•											•			•	•	•	
	Inactive mailboxes	•	•			•	•											•			•	•	•	
	Microsoft Shifts	•	•			•	•							•	•				•		•	•	•	
	Microsoft Bookings	•	•			•	•							•	•				•		•	•	•	
	Meetings, calling, and chat	Microsoft Teams	•	•			•	•						•	•				•		•	•	•	
Unlimited chat		•	•			•	•						•	•				•		•	•	•		
Online meetings		•	•			•	•						•	•				•		•	•	•		
Live Events		•	•			•	•											•		•	•	•		
Webinars		•	•			•	•											•			• <sup>6</sup>	• <sup>6</sup>		
Screen sharing and custom backgrounds		•	•			•	•						•	•				•		•	•	•		
Record meetings		•	•			•	•						•	•				•		•	•	•		
Priority notifications		•	•			•	•						• <sup>6</sup>	•				•		•	•	•		
Teams Phone			•			•	•											•		•	•	•		
Audio Conferencing <sup>9</sup>		• <sup>10</sup>	• <sup>11</sup>			• <sup>10</sup>	• <sup>10</sup>						• <sup>10</sup>	• <sup>10</sup>				• <sup>10</sup>		• <sup>10</sup>	• <sup>10</sup>	• <sup>10</sup>		
Social, intranet, and storage	SharePoint Kiosk (2 GB OneDrive storage)												• <sup>12</sup>	• <sup>12</sup>				• <sup>12</sup>			•	•	•	
	SharePoint Plan 1 (10 GB storage <sup>13</sup> , 1 TB OneDrive storage <sup>14</sup> )					•												•			•	•	•	
	SharePoint Plan 2 (10 GB storage <sup>13</sup> , unlimited OneDrive storage <sup>14</sup> )	•	•			•	•											•			•	•	•	
	Yammer Enterprise	•	•			•	•						•	•				•		•	•	•	•	
Content services	Microsoft Viva Connections	•	•			•	•						•	•				•		•	•	•		
	Microsoft Graph API	•	•			•	•						•	•				•		•	•	•		
	Microsoft Search	•	•			•	•						•	•				•		•	•	•		
	Microsoft Stream (on SharePoint)	•	•			•	•						• <sup>15</sup>	• <sup>15</sup>				• <sup>15</sup>		•	•	•		
	Microsoft Forms <sup>16</sup>	•	•			•	•											•		•	•	•		
	Microsoft Lists	•	•			•	•						•	•				•		•	•	•		
	Delve	•	•			•	•											•		•	•	•		
	Expertise identification	•	•			•	•											•		•	•	•		
	Create document understanding or form processing models <sup>17</sup>	•	•			•	•						•	•				•		•	•	•		
	Access content centers <sup>17</sup>	•	•			•	•											•		•	•	•		
View metadata extracted by document understanding or form processing models <sup>17</sup>	•	•			•	•											•		•	•	•			
Analytics and insights	Productivity Score	•	•			•	•						•	•				•		•	•	•		
	Secure Score	•	•			•	•						•	•				•		•	•	•		
	Compliance Management	•	•			•	•						•	•				•		•	•	•		
	Power BI Pro	•	•			•	•											•		•	•	•		
Project and task mgmt	Microsoft Planner	•	•			•	•						•	•				•		•	•	•		
	Microsoft To-Do	•	•			•	•						•	•				•		•	•	•		
	Viva Learning in Teams	•	•			•	•						•	•				•		•	•	•		
Viva Learning <sup>18</sup>	Create learning tabs in Teams channels	•	•			•	•						•	•				•		•	•	•		
	Search, share, and chat about learning content	•	•			•	•						•	•				•		•	•	•		
	Microsoft Learn and Microsoft 365 Training libraries + 125 top LinkedIn Learning courses	•	•			•	•						•	•				•		•	•	•		
	Organization-generated content with SharePoint and Viva Learning	•	•			•	•						•	•				•		•	•	•		
Viva Insights <sup>19</sup>	Personal insights in Teams	•	•			•	•											•		•	•	•		
	Outlook add-in and inline suggestions <sup>20</sup>	•	•			•	•											•		•	•	•		



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Information protection	Automatic labeling in the AIP plugin		•		•											•	•					
	Automatic sensitivity labels in Exchange, SharePoint, and OneDrive		•		•											•	•					
	Sensitivity labels based on advanced classification (ML, EDM)		•		•											•	•					
	Sensitivity labeling for containers in Office 365	•	•				•	•														
	Basic Message Encryption	•	•				•	•	• <sup>29</sup>	• <sup>29</sup>					• <sup>29</sup>							•
Data Loss Prevention (DLP)	Advanced Message Encryption		•		•											•	•					
	Customer Key		•		•											•	•					
	DLP for emails and files	•	•				•	•								•	•					•
	DLP for Teams chat		•		•			•								•	•					
	Endpoint DLP		•		•											•	•					
eDiscovery and auditing	Content Search	•	•		•	•	•						•	•				•	•	•	•	•
	eDiscovery (Standard) (including Hold and Export)	•	•		•		•	•								•	•					•
	Litigation Hold	•	•				•	•								•	•					•
	eDiscovery (Premium)		•		•		•	•								•	•					•
	Audit (Standard)	•	•			•	•	•					•	•				•	•	•	•	•
Insider risk management	Audit (Premium)		•		•		•	•								•	•					
	Insider Risk Management		•		•											•	•					
	Communication Compliance		•		•			•								•	•					
	Information Barriers		•		•			•								•	•					
	Customer Lockbox		•		•			•								•	•					
Windows	Privileged Access Management		•		•			•								•	•					
	Windows 11 Edition	Enterprise	Enterprise							Professional	Enterprise	Enterprise			Enterprise <sup>30</sup>							Business
	Azure Virtual Desktop	•	•								•	•			•							•
	Universal Print	•	•							•	•	•		•								•

<sup>1</sup>Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3)

<sup>2</sup>Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

<sup>3</sup>Includes Word, Excel, PowerPoint, OneNote, Outlook, Access (PC only), and Publisher (PC only)

<sup>4</sup>Includes Word, Excel, PowerPoint, Outlook, and OneNote mobile apps

<sup>5</sup>Limited to devices with integrated screens smaller than 10.9".

<sup>6</sup>Mobile apps only.

<sup>7</sup>Microsoft 365 F1 includes the Exchange Kiosk service plan to enable Teams calendar only. It does not include mailbox rights.

<sup>8</sup>300 attendees limit.

<sup>9</sup>[Check country and region availability.](#)

<sup>10</sup>Available to add via the no-cost Audio Conferencing with Select Dial Out add-on license that includes unlimited toll dial-in, 60 minutes/user/month dial-out to phone numbers in the US and Canada, and Operator Connect Conferencing.

<sup>11</sup>Includes unlimited toll dial-in, 60 minutes/user/month dial-out to Zone A countries, and Operator Connect Conferencing.

<sup>12</sup>No site mailbox. No personal site.

<sup>13</sup>Added to 1TB storage provided per organization.

<sup>14</sup>[Microsoft will provide up to 5 TB of initial OneDrive storage per user based on the default quota for the tenant. Additional storage can be requested by contacting Microsoft support. Subscriptions for fewer than five users received 1 TB of OneDrive storage that cannot be expanded.](#)

<sup>15</sup>Users can record meetings and consume Stream content but cannot publish to Stream.

<sup>16</sup>Licensed users can create/share/manage forms. Completing/responding does not require a Forms license.

<sup>17</sup>Separate SharePoint Syntex user subscription license required to apply a document understanding model to a library, create a form processing model via the entry point in a library, upload content to a library where a document understanding or form processing model has been applied, run a document understanding model on-demand and/or use premium taxonomy services.

<sup>18</sup>Course recommendations and progress tracking, integration with 3rd party content providers and Learning Management Systems, and learning content surfaced across Microsoft 365 suite available with the Viva Learning or Viva Suite add-on license.

<sup>19</sup>Requires Exchange Online, Manager, Leader, and Advanced insights and premium personal insights are available with the Viva Insights or Viva suite add-on license.

<sup>20</sup>Includes the Shorten a meeting feature, Delay delivery plan, and Track email open rate inline suggestions.

<sup>21</sup>[Refer to the licensing FAQs and Licensing Guide for details including functionality limits.](#)

<sup>22</sup>Cloud flows only; no desktop flows.

<sup>23</sup>Desktop flows only; no cloud flows.

<sup>24</sup>Does not include Windows license.

<sup>25</sup>Limited to policies for web apps and privacy policies for client apps.

<sup>26</sup>Limited to policies for web apps.

<sup>27</sup>30-day minimum retention period. (No maximum retention period.)

<sup>28</sup>Microsoft 365 F1 does not include Exchange email service or Office apps.

<sup>29</sup>Does not include Exchange email service.

<sup>30</sup>No LTSC. No MDOP. VDI only for Licensed Users of a shared device with a QOS (except for Azure Virtual Desktop).